

2024 Spring Global Scientists and Engineers Course Short-term Programs

Georgia Institute of Technology Leadership Program Application Guidelines

IMPORTANT:

· Before applying, applicants must attend the application information session, watch the tutorial video on scholarship, and obtain approval of their parents/guardians **and** academic supervisors.

Application information session: October, 11 (Wed) 12:40-14:30 @W8E-101
12:40-13:10 (information session)
13:10-14:30 (presentations by participants in the 2023 Summer Short-term Programs)

Note:

· There is a possibility that travel may be cancelled or participants may be advised to return to Japan even after entry to the United States. In this case, **participants will be responsible for costs associated with cancellation or discontinuation of the program.**

· In case of any of the following events occurs, international travel may be cancelled, or the travel period or destination may be changed.

- a. A country or region to visit imposes border restrictions or activity restrictions on travelers from Japan.
- b. Tokyo Tech determined that international travel is unsafe.
- c. The alert level of the country or region to visit rises to Level 2.

(See: <https://www.anzen.mofa.go.jp/>)

d. Universities, institutions, or the like to visit discontinues accepting visitors.

· Please keep yourself updated with the latest information through the below links to related embassies with regard to the border measures and activity restrictions for travelers from Japan.

U.S. Embassy & Consulates in Japan : https://www.us.emb-japan.go.jp/itprtop_en/index.html

Consulate-General of Japan in Atlanta : https://www.atlanta.us.emb-japan.go.jp/itprtop_en/index.html

Overview:

This program is made available as part of the Global Scientists and Engineers Course, and is intended for bachelor's students in their third and fourth years as well as master's students. Set up with the main purpose of providing students with leadership training offered at Georgia Institute of Technology, the program will include lectures, workshops, and joint activities with local students.

Destination: Atlanta, the United States

Period of stay: From Tuesday, March 5, 2023 to Friday, March 15, 2024 (Travel in a group)

Fee: Approximately 350,000 to 400,000 JPY (*depending on the exchange rate)

Note:

1. For information on support for travel expenses, please refer to "**Scholarship**" below.
2. Participating students must take out a travel insurance policy designated by Tokyo Tech.
3. The above fee does not include sundry expenses such as visa application, food, and non-program

sponsored activities.

4. Participant students will stay at a hotel designated by Tokyo Tech (2 students/room).

The above fee is for reference only and may vary depending on the timing of reservation.

Eligibility:

1. Master's students, and first- to fourth-year bachelor's students formally enrolled in Tokyo Tech. Eligibility does not depend on the nationality, gender, affiliated department, or major.
2. Students with English proficiency – roughly a TOEIC score of 750 or above or a TOEFL-iBT score of 80 or above – that will enable them to attend given in English and to participate in discussions at the host university.
3. Priority will be given to those enrolled in the Global Scientists and Engineers Course who have fulfilled the following:
 - Acquired close to the number of credits needed for completion of the Global Scientists and Engineers Course. (Intermediate & Advanced)
 - Kept their Course Reflection Reports and other relevant information up to date in their learning portfolio.

Note: Admission and completion requirement details of the Global Scientists and Engineers Course may be found at the following URL. <http://www.ghrd.titech.ac.jp/en/>

Credit:

1. First- and Second-year bachelor's students are awarded a credit from "Overseas Training for Global Scientists and Engineers basic 1B"
2. Third- and fourth-year bachelor's students are awarded a credit from "Overseas Training for Global Scientists and Engineers 1B" for participating in this Leadership Program.
3. Master's students are awarded a credit from "Global Leadership Training".
4. Students who are at the last year of schooling (both master's and bachelor's students) are awarded a credit from this course provided they meet the conditions below.
 - The student is expected to complete a degree program regardless of whether he/she earns this credit.
 - The student's participation does not impede the procedures necessary for him/her to complete a degree program or to advance to a higher degree program.
5. In some cases, however, students may instead be awarded a credit in a course of their department.
6. In order to participate in this program, students must be awarded one of the credits listed in 1–3 above. (Students who have reached the credit acquisition limit for this year, please consult with Study Abroad Information Center.)

Application procedure: Via T2form (<https://www.t2form.titech.ac.jp/sv/716733?lang=ja>)

Number of participant students: 10 (The program may be canceled if the number of participants does not reach the required minimum of 8.)

Application deadline: Tuesday, October 31, 2023 9:00 a.m.

Note 1: Bachelor's degree students and master's degree students must obtain consent (signature) from their academic supervisors or academic advisors.

Note 2: International Students need to confirm the necessary dates to obtain USA visa before applying for this program.

Screening procedure: Screening is based on applications and interviews.

Date of interview: November 6 to 8, 9:00 a.m. to 4:00 p.m. (about 15 minutes)

Screening results: Screening results will be informed by email by November 10, Friday, 4:00 p.m.

Pre- and post-study abroad sessions:

Students are obliged to participate in the activities related to international education according the following schedule in order to be granted the course credit for participating in the program.

- October 11 (Wed), 2023 12:40-14:30: Application information session @W8E-101
- December 5 (Tue), 2023 12:40-13:30: Scholarship information session (only for recipients of JASSO scholarship/Tokyo Tech Fund) @W241
- January 10 (Wed), 2024 17:30-19:10 GSEC Symposium (Online)
- January 11 (Thu), 2024 12:40-13:30: T2app (study-abroad registration system) briefing session @W8E-101
- Safety Orientation (archive video)
<https://tokyotech.app.box.com/s/cud7rynjv855hfearvbp6qqkv74pekll>
- December to March: Pre-Study Sessions and group work (5 sessions each)
- May 2024: Group presentations by participants in all the 2024 Spring Short-term Programs

Schedule (Tentative)

Date	Activity
March 5 (Tue)	Leave Haneda Arrive Atlanta(evening)
March 6 (Wed)	Campus tour, Culture Map Presentation
March 7 (Thu)	Leadership Challenge Course
March 8 (Fri)	Martin Luther King, Jr. National Historic Site
March 9 (Sat)	Atlanta Beltline Tour
March 11 (Mon)	Leadership Workshop, Presentation preparation
March 12 (Tue)	Workshop, Company visit
March 13 (Wed)	Final Presentation & Farewell, 2024 InVenture Prize Finals Event
March 14 (Thu)	Leave Atlanta
March 15 (Fri)	Arrive Haneda

Scholarships:

Students who enroll in this program are entitled to apply for Tokyo Tech Fund (international students only). Those who meet the following criteria may receive 100,000 JPY for the study-abroad trip. A separate set of documents must be submitted to apply for the above scholarships, details of which will be provided during the general orientation. Please note that, according to Tokyo Tech regulations, international students who receive Japanese government (MEXT) scholarships are not eligible to apply for the Tokyo Tech Fund scholarship.

Scholarship Criteria

1. International students applying for a scholarship from Tokyo Tech Fund must not be a recipient of a Japanese government (MEXT) scholarship.
2. Students must have a grading coefficient (hereinafter “GC”) of 2.30 or above, obtained using calculation method given below, for the previous academic year.

Calculation must be based on academic transcripts from the previous year (previous semester for first-year bachelor’s students). Use the grade conversion table below to convert course grades to grade points, which can then be used in the grading coefficient formula to calculate the GC (round up the value to two decimal places).

Grade Conversion Table

Grade	100–80	79–70	69–60	≤59
Grade point (GP)	3	2	1	0

Grading coefficient formula

$$GC = \frac{[\text{No. of GP3 credits} \times 3] + [\text{No. of GP2 credits} \times 2] + [\text{No. of GP1 credits} \times 1] + [\text{No. of GP0 credits} \times 0]}{\text{Total number of registered credits}}$$

The “No. of GPx credits” refers to the sum of credits from courses with a grade point of x.

3. Students whose total amount in scholarships from other sources for participating in this program does not exceed the amount provided by this scholarship scheme.

Additional Information:

- If it is determined by Tokyo Tech that credit cannot be awarded to a student after his/her return from studying abroad, the student will be requested to pay back the amount of his/her scholarship. Students are strongly advised to actively participate in the entire program, including the pre- and post-study abroad sessions.
- Participants will share accommodation (2 people per room). Those who do not wish to share accommodation in view of infection prevention must consult with Support Office for the Promotion of Global Human Resource Development in advance. *Note that the accommodation fee has to be doubled.

Inquiries and Submissions:

Support Office for the Promotion of Global Human Resource Development / Study Abroad Information Center
Taki Plaza B1F, Mailbox: TP-004

Tel: 03-5734-3520 / Email: ghrd.sien@jim.titech.ac.jp