

**PROJECT FOR PROMOTION OF GLOBAL HUMAN RESOURCE DEVELOPMENT
ADDITIONAL RECRUITMENT OF TAs FOR AY 2023**

September 2023

Support Office for Promotion of Global Human Resource Development will recruit TAs for "Introductory and Co-learning / advanced Course for Global Scientists and Engineers (GSEC)", AY2023 as follows.

1. Work Description and number of TAs to be recruited

Course	Introductory 3	Introductory 4	Co-learning/Advanced
Offered quarter	Tuesdays; 4Q (in class, Oookayama)	Fridays; 4Q (in class, Oookayama)	2/23(Fri.),26(Mon.),28(Wed.) (ZOOM)
Target	B1	B1	B3-M2
TAs' status	B4, Master and Doctoral	B4, Master and Doctoral	Doctoral
Recruited number	30	30	8 (should have experiences of TA for Introductory course)

* Duplicate application is possible.

* Students with **R status CANNOT apply** for the position.

For the given assignment, TAs will assist group work by

- ✚ Assisting instructors for smooth delivery of class work / group work
- ✚ Providing necessary information about the country of your origin
- ✚ Providing comments and advises from the perspective of an international student
- ✚ Facilitating the group work when necessary.

2. Work Period

Introductory 3	Introductory 4	Co-learning/Advanced
-6 weeks during following class schedule: 5-6th periods - Approx. extra 10 hours for off-class interaction activities in each Class to be scheduled by group members.		-3 days in spring break 2/23, (Fri.), 26(Mon.), 28(Wed.) 10:45-17:00

3. Work period and detail of **Introductory Course**

TA should attend **6 classes** (from 2nd week to 7th week) for each class.

Week	Introductory 3 Tuesdays	Introductory 4 Fridays	Contents
2	12/12	12/15	Lecture, Country information from TA, Group Work
3	12/19	12/22	Topic Presentation, Group Work
4	12/26	1/5	Lecture, Group Work
5	1/9	1/19	Lecture, Group Work
6	1/16	1/26	Final Proposal Presentation
7	1/23	1/30 (Tue.)	Final Proposal Presentation

*1st week is orientation in Japanese. TAs don't need to attend.

*Detail of Co-learning/Advanced course will be announced just before class

4. Qualification

- 1) **TAs needs to have B, M, or D status on student ID number. Students with R status CANNOT apply for the position.**
- 2) Considering the objective of the courses, which is to increase the international awareness for the students, we welcome international students from diverse countries/regions.
- 3) TAs should understand and accept the educational purpose of the "Global Scientists and Engineering Course" while having motivation to contribute to the human resource development of the youth.
- 4) It is recommended (but not necessary) that TAs for Introductory course has better possess basic communication skill in Japanese language with Japanese students. (Conversation only, no requirement for reading and writing capacity).
- 5) TAs should be flexible in responding the questions and requests from the students.
- 6) TAs should be able to **attend the all classes at the designated time** and participate in off-class group work outside of the classroom when asked by group members.
- 7) Those who conduct comparative study (ies) between Japan and TA's mother country on any social, economic or technical issues will receive priority.

5. Remuneration

Payment will be processed under the regulations of Tokyo Institute of Technology

(Salary per hour: 1,200 yen) multiplied by working hours*

*We will make **maximum amount of payment for 20 working hours** .

6. Application and Deadline

Please fill-in the **application form attached with the copy of your residence card (both sides)**, and submit to the Support Office for Promotion of Global Human Resource Development by **AM 9:00, Monday, 23rd October** through E-mail.

7. Recruitment Schedule

<Introductory course>

-Announcement of result: **in end of October**

-Orientation: **Friday 10th November** (in 1 hour, via ZOOM)

< Co-learning/advanced course>

-Announcement of result for: **in January** (Number will depend on students).

【Inquiries】

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