

**PROJECT FOR PROMOTION OF GLOBAL HUMAN RESOURCE DEVELOPMENT
ADDITIONAL RECRUITMENT OF TAS FOR AY 2019**

September 2019

Support Office for Promotion of Global Human Resource Development will recruits TAs for “Introductory Course for Global Scientists and Engineers”, AY2019 as follows.

I. Number of TAs to be Recruited:

For Tuesday class : Approx. 15 students, For Friday class : Approx. 10 students

Duplicate application is possible.

International Students with B (4th Year), M and D only)

II. Work Description: TA will assist instructors for “Introductory Course for Global Scientists and Engineers”.

(2, 3, 4 have already achieved the fixed number)

	Course Title	Target Students	Language
1	Introductory Course for Global Scientists and Engineers	B1	Japanese/English
2	Advanced Course for Global Engineers and Scientists: Focus on Asia	B2	English/Japanese
3	Global Leadership Practice	B4-M2	English
4	Multicultural Collaboration and Leadership	B4-M2	English

For the given assignment, TAs will assist group work by

- Providing necessary information about the country of your origin
- Providing comments and advises from the perspective of an international student
- Facilitating the group work when necessary.
- Assisting instructors for the smooth delivery of class work /group work (in case)

III. Campus: Ookayama

IV. Work Period

	Course Title	Work Period
1	Introductory Course for GSEC	-Approx. 6 times during following class schedule: 5-6th period (13:20-14:50) on Tuesdays(Class 1) or Fridays (Class 2) in 4Q - Approx. extra 10 hours for off-class interaction activities to be scheduled by group members.
2	Advanced Course for GSEC: Asia	-3 days (5 hours per day) during Summer Break 2019 -3 days (5 hours per day) during Spring Break 2019
3	Global Leadership Practice	-4 days (6 hours per day) in 2Q: 3-6th Period (10:45-14:50) on Tuesdays and Fridays: 6/4, 7, 11, 14

4	Multicultural Collaboration and Leadership	—4 days (6 hours per day) in Summer Break: 3-6th Period (10:45-14:50) on Tuesdays and Wednesdays: 9/17, 18, 24, 25
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Detail class plan and dates of Introductory course will show in V.

V. Class Plan and Dates

Week	Introductory Course for GSEC: Class1 (Tuesday) , 4Q	Introductory Course for GSEC: Class2 (Friday) , 4Q
①	12/3 Introduction, Lecture	11/29 Introduction, Lecture
②	12/10: Lecture, Group Work	12/6: Lecture, Group Work
③	12/17: Propose Presentation, Group Work	12/13: Propose Presentation, Group Work
④	12/24: Group Work	12/20: Group Work
⑤	1/7: Group Work	1/10: Group Work
⑥	GESC symposium	
⑦	1/14: Group Presentation	1/24: Group Presentation
⑧	1/21: Group Presentation	1/31: Group Presentation

VI. Qualification

- 1) TAs must be international students of the Tokyo Institute of Technology (B4 and Graduate Students).
TAs needs to have B, M, or D status on student ID number.
Students with R status cannot apply for the position.
- 2) Considering the objective of the courses, which is to increase the international awareness for the students, we welcome international students from diverse countries/regions (Asia/Pacific, Middle-East, Africa, Europe, North America, Central and South America)
- 3) TAs should understand and accept the educational purpose of the “Global Scientists and Engineering Course” and “Global leadership Practice”, while having motivation to contribute to the human resource development of the youth.
- 4) TAs for Introductory course had better possess communication skill in Japanese language with Japanese students. (Conversation only, no requirement for reading and writing capacity), with no difficulties in communicating with Japanese students.
- 5) TAs should be flexible in responding the questions and requests from the students.
- 6) TAs should be able to **attend the all classes at the designated time** and participate in off-class group work outside of the classroom when asked by group members.
- 7) Those who conduct comparative study (ies) between Japan and his/her mother country on any social, economic or technical issues will receive priority.

VII. Remuneration

Payment will be processed under the regulations of Tokyo Institute of Technology (Salary per hour: JPY 1,020 for Undergraduate Fourth Year Students, JPY 1,030 for Master Students, 1,200 yen for Doctor Students) multiplied by working hours*

***We will make payment for 20 working hours.**

VIII. Application and Deadline

Please fill-in the application form attached with the copy of your residence card (both sides), and submit to the Support Office for Promotion of Global Human Resource Development by **Thursday, 31st October** through E-mail, by bringing directly to the Office, or by posting at Mail-Box (S6-13).

IX. Recruitment Schedule

-**Early November**: Announcement of Result

- **Monday, 11th November pm 2:30** (in 1 hour): Orientation @ Ookayama South 6th building

【 Inquiries 】

Support Office for Promotion of Global Human Resource Development/Study Abroad

Information Center

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