Georgia Institute of Technology Leadership Program
Application Guidelines

Overview

   This program is made available as part of the Global Scientists and Engineers Course, and is intended for bachelor's students in their third and fourth years as well as master's students. Students can earn course credit by participating in this program.

   Set up with the main purpose of providing students with leadership training offered at Georgia Institute of Technology, the program will include lectures, workshops, and joint activities with local students.

Destination: Atlanta, Georgia State, USA

Period of stay: From Tuesday, March 5, 2019 to Friday, March 15, 2019 (Travel in a group via Delta Airline)

Fee: Approximately 290,000 JPY (includes training fee, airfare, airport tax, and accommodations)

   Note:

   1. The above fee does not include sundry expenses such as visa application, food, local transportation, and non-program sponsored activities.
   2. Students must take out a travel insurance policy designated by Tokyo Tech.

Eligibility:

1. Master's students, and third and fourth year bachelor's students enrolled at Tokyo Tech. Eligibility does not depend on nationality, gender, affiliated department, or major.
2. Students with English proficiency – roughly a TOEIC score of 750 or above or a TOEFL-iBT score of 80 or above – that will enable them to attend courses given in English and to participate in discussions at the host university.
3. Priority will be given to those enrolled in the Global Scientists and Engineers Course who have fulfilled the following:

   • Acquired close to the number of credits needed for completion of the Global Scientists and Engineers Course. (Intermediate & Advanced)
   • Kept their Course Reflection Reports and other relevant information up to date in their learning portfolio.

   Note: Admission and completion requirement details of the Global Scientists and Engineers Course may be found at the following URL.

   http://www.ghrd.titech.ac.jp/en/

Application procedure: Fill in the attached application form and submit it to the Study Abroad Information Center (Ookayama Campus, S6 Building, Room 405).

Number of accepted students: 10 (the program may be canceled if the number of participants does not reach the required minimum of six)

Application deadline: November 8, 2018

   Note 1: Bachelor's students and master's students must obtain consent (signature) from the chair of their department and the relevant head of graduate studies respectively before submitting their applications. Applicants studying under the previous education system must obtain consent from the chair of their department.

   Note 2: International Students need to confirm the necessary dates to obtain USA visa before applying for this program.

Note 3: Orientation for application: 1. October 10, 2018 at Room H111, 12:30-13:30

2. October 17, 2018 at Room H111, 12:30-13:30

(Contents of Orientation1 and 2 are the same)

Screening procedure: Screening is based on applications and interviews.

Date of interview: November 12 and 13, 2018 (We might have an extra interview session)

Pre- and post-study abroad sessions:

Students are obliged to attend the following sessions in order to be granted course credit for participating in the program.

December 12, 2018: General orientation (briefing of administrative documents)

December 19, 2018: Submission of administrative documents and Pre-Study Session 1 (guidance based on the Student Handbook)

December 2018 to March 2019: Pre-study session 2-5

May 2019: Group presentations by participants of super short-term study abroad programs[*]

Note:

[*] Exact dates to be announced.

Scholarships:

Students who enroll in this program are entitled to apply for Tokyo Tech Fund (international students only). Those who meet the following criteria may receive 80,000 JPY for the study-abroad trip. A separate set of documents must be submitted to apply for the above scholarships, details of which will be provided during the general orientation. Please note that, according to Tokyo Tech regulations, international students who receive Japanese government (MEXT) scholarships are not eligible to apply for the Tokyo Tech Fund scholarship.

Scholarship Criteria

1. International students applying for a scholarship from Tokyo Tech Fund must not be a recipient of a Japanese government (MEXT) scholarship.

2. Students must have a grading coefficient (hereinafter "GC") of 2.30 or above, obtained using calculation method given below, for the previous academic year.

   Calculation must be based on academic transcripts from the previous year. Use the grade conversion table below to convert course grades to grade points, which can then be used in the grading coefficient formula to calculate the GC (round up the value to two decimal places).

Grade Conversion Table

Grade	100–80	79–70	69–60	≤59
Grade point (GP)	3	2	1	0

Grading coefficient formula

GC = ([No. of GP3 credits × 3] + [No. of GP2 credits × 2] + [No. of GP1 credits × 1] +

[No. of GP0 credits × 0]) / Total number of registered credits

The "No. of GPx credits" refers to the sum of credits from courses with a grade point of x.

1. Students with a GC of less than 2.30, but no lower than 2.00, may also be considered for a scholarship provided they submit a personal statement.

2. Students cannot afford to pay for the program themselves. Their financial situation must, in principle, meet the criteria set by Tokyo Tech, and will be determined based on their submitted Statement of Household Finances document (for details, contact the Support Office for the Promotion of Global

Human Resource Development).

3. Students whose total amount in scholarships from other sources for participating in this program does not exceed the amount provided by this scholarship scheme.

Additional Information:

1. Third and Fourth year bachelor's students are awarded a credit from "Overseas Training for Global Scientists and Engineers 1B" for participating in this Leadership Program.

2. Master's students, and Fourth year bachelor's students who have fulfilled the completion requirement for GSEC Intermediate course are awarded a credit from "Global Leadership Training Course". Students who are at the last year of schooling (both master's and bachelor's students) are awarded a credit from this course provided they meet the conditions below.

   • The student is expected to complete a degree program regardless of whether he/she earns this credit.
   • The student's participation does not impede the procedures necessary for him/her to complete a degree program or to advance to a higher degree program.

3. In some cases, however, students may instead be awarded a credit in a course of their department.

4. In order to participate in this program, students must be awarded one of the credits listed in 1－3 above. (Students who have reached the credit acquisition limit for this year, please consult with Study Abroad Information Center.)

5. If it is determined by Tokyo Tech that credit cannot be awarded to a student after his/her return from studying abroad, the student will be requested to pay back the amount of his/her scholarship. Students are strongly advised to actively participate in the entire program, including the pre- and post-study abroad sessions.

6. In the event that this program is postponed or canceled due to safety reasons, students must, in principle, bear the cost of any cancellation fees.

7. Participants share accommodation room (use twin room).

Inquiries and Submissions:

Support Office for the Promotion of Global Human Resource Development / Study Abroad Information Center

South Bldg. 6, Floor 4, Rm 405

Ookayama Campus

Mailbox: S6-9

Tel: 03－5734-3520

Email: ghrd.sien@jim.titech.ac.jp

Georgia Institute of Technology Leadership Program March 2018

	Date		Activity		Venue
Day1	3/8	Thu	Leave Japan - Arrive Atlanta	Arrive Atlata	Atlanta
	3/9	Fri	Welcome Reception, Campus Tour	http://www.youvisit.com/tour/gatech/95415?yv=1	
			Leadership Workshop	http://leadership.gatech.edu/content/meet-faculty-staff-alumni-coaches	
			Tokyo Tech presentation		
Day2	3/10	Sat	A Leadership and Innovation Case Study	http://www.news.gatech.edu/features/beltline-impact	
			Campus Recreation-Leadership Challenge Course		
Day 3	3/11	Sun	(Free day: students will visit the place on their own, i.e. Museum of Design)	http://www.museumofdesign.org/	
Day 4	3/12	Mon	Lecture/Classroon Observation		
			Strength's Quest:Individual Leadership Assessment and Training	http://engage.gatech.edu/content/strengths-leadership-initiative	
Day 5	3/13	Tue	Civit Rights Museum National Historic Site Visit	https://www.civilrightsmuseum.org/	
Day 6	3/14	Wed	Presentation preparation Cultural relationship workshop		
			2018 InVenture Prize Finals Event	http://inventureprize.gatech.edu/	
Day 7	3/15	Thu	Final Presentation		
Day 8	3/16	Fri	(Free day: students will visit the place on their own, i.e. CNN, Coca-Cola Museum, etc)	http://edition.cnn.com/tour/ http://www.worldofcoca-cola.com/plan-your-visit/faqs/	
	3/17	Sat	Leave Atlanta		On board
	3/18	Sun	Arrive Tokyo		