

**PROJECT FOR PROMOTION OF GLOBAL HUMAN RESOURCE DEVELOPMENT
RECRUITMENT OF TAs FOR AY 2016 THIRD/FOURTH QUARTER**

May 2016

Tokyo Institute of Technology has started “The Global Scientists and Engineers Course”, funded by the Ministry of Education, Culture, Sports, Science and Technology (MEXT). Under this new Course, we will recruit TAs for AY2016 3rd/4th Quarter as follows.

1. Number of TAs to be Recruited

Approx. 20 students

2. Work Description

TA will assist instructors for either of the following Courses.

	Course Title	Target Students	Details of Work	Language
1)	Introductory Course for Global Engineers and Scientists	Under-graduate first year students	For the given assignment, TAs will assist group work by <ul style="list-style-type: none"> ● providing necessary information about the country of your origin, and ● facilitating the group work when necessary. 	Japanese/ English
2)	Advanced Course for Global Engineers and Scientists: Focus on Asia	Under-graduate second to fourth year students	TAs will assist instructors for the smooth delivery of class work /group work and provide information from the perspective of an international student.	Japanese/ English
3)	Advanced Course for Global Engineers and Scientists: Focus on Europe and North America			English

3. Work Period and Campus

	Course Title	Campus	Work Period
1)	Introductory Course for Global Engineers and Scientists	Ookayama (Normal Class)	<ul style="list-style-type: none"> ● Approx. 4 times during following class schedule: 5-6th period (13:20-14:50) on Tuesdays(Class 1) or Fridays (Class 2) in Forth Quarter (12/5-2/10) *for details, please see “4. Class Plan and Dates” below ● Group work period outside the classroom to be scheduled by group members (10 hours).
2)	Advanced Course for Global Engineers and Scientists: Focus on Asia	Ookayama (Summer Intensive Class)	Approx. 3 days (Approx. 5 hours per day) during Summer Break 2016 (8/11-9/22)
		TBD (Spring Intensive Class)	<ul style="list-style-type: none"> ● Approx. 3 days (Approx. 5 hours per day) during Spring Break 2016 (2/13-3/31)
3)	Advanced Course for Global Engineers and Scientists: Focus on Europe and North America	Ookayama (Normal Class)	<ul style="list-style-type: none"> ● Approx. 6 times during following class schedule: 9-10th period (16:50-18:20) on Fridays in Third Quarter (9/23-11/25) *Extra 10 hours for off-class interaction activities. For details, please see “4. Class Plan and Dates” below)

4. Class Plan and Dates

Week	Introductory Course for Global Engineers and Scientists: Class1	Introductory Course for Global Engineers and Scientists: Class2	Advanced Course for Global Engineers and Scientists Focus on Europe and North America
1	12/6 Introduction, Lecture	12/9 Introduction, Lecture	10/7: Introduction
2	12/13: Lecture, Group Work	12/16: Lecture, Group Work	10/14: Group Work
3	12/20: Propose Presentation, Group Work	1/6: Propose Presentation, Group Work	10/21: Group Work
4	1/10: Group Work	1/13: Group Work	10/28: Progress Report
5	1/17: Group Work	1/20: Group Work	11/4: Group Work
6			11/11: Group Work
7	11/17: Group Presentation	2/3: Group Presentation	
8	11/17: Group Presentation	2/10: Group Presentation	11/25: Final Presentation and Summary
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5. Qualification

- 1) TAs must be international students of the Tokyo Institute of Technology (fourth-year Undergraduate Students and Graduate Students).

Note1: **TAs needs to have B, M, or D status on student ID number. Students with R status cannot apply for the position.**

Note2: Considering the objective of the courses, which is to increase the international awareness for the students, we welcome international students from diverse countries/regions (Asia/Pacific, Middle-East, Africa, Europe, North America, Central and South America)

- 2) TAs should understand and accept the educational purpose of the “Global Scientists and Engineering Course”, while having motivation to contribute to the human resource development of the youth.
- 3) TAs should have Japanese language capacity (conversation only, no requirement for reading and writing capacity), with no difficulties in communicating with Japanese students. (For some TAs for Introductory course only)
- 4) TAs should have English Language proficiency in order to communicate with instructors (For Advanced course only)
- 5) TAs should be flexible in responding the questions and requests from the students.
- 6) TAs should be able to attend the all classes at the designated time and participate in group work outside of the classroom when asked by group members.
- 7) Those who conduct comparative study (ies) between Japan and his/her mother country on any social, economic or technical issues will receive priority.

6. Remuneration

Payment will be processed under the regulations of Tokyo Institute of Technology (Salary per hour: JPY 910 for Undergraduate Fourth Year Students, JPY 1,000 for Master Students, 1,200 yen for Doctor Students) multiplied by working hours*

*We will make payment for 20 working hours.

7. Application and Deadline

Please fill-in the application form attached, and submit to the Support Office for Promotion of Global Human Resource Development by **Monday, 20th June** through E-mail, by bringing directly to the Office, or by posting at Mail-Box (S6-13).

8. Recruitment Schedule

Thursday 9th, June Briefing for the TA recruitment for courses on
Global Engineers and Scientists
Time: 12:30-13:00
Venue: Classroom 611, 1st Floor, South 6th Building,
Ookayama Campus

Mid of July Announcement of Result

One day in the week of 26th September: Orientation (Orientation will be conducted Separately for the TAs for Advanced Course for Global Scientists and Engineers focused on Asia (Summer Intensive Course))

【Inquiries】

Support Office for Promotion of Global Human Resource Development
Room 402, 4th Floor, South 6th Building Ookayama Campus

Mail-Box : S6-13

Phone: 03-5734-3412 (Please ask for Eri Ota)

e-mail: ghrd.info@jim.titech.ac.jp