**Project for Promotion of Global Human Resource Development**

**Recruitment of TAs for AY 2015 First/Second Semester**

June 2015

Tokyo Institute of Technology has started “The Global Scientists and Engineers Course”, funded by the Ministry of Education, Culture, Sports, Science and Technology (MEXT). Under this new Course, we will recruit additional TAs for AY2015 Second Semester as follows. (If you have already sent the application and received the note from GSEC office you do not need to apply again this time.)

1. **Number of Additional TAs to be Recruited:** Approx. 10 students
2. **Qualification**
3. TAs must be international students of the Tokyo Institute of Technology (fourth-year Undergraduate Students and Graduate Students)

Note: Considering the objective of the courses, which is to increase the international awareness for the students, we welcome international students from diverse countries/regions (Asia/Pacific, Middle-East, Africa, Europe, North America, Central and South America)

1. TAs should understand and accept the educational purpose of the “Global Scientists and Engineering Course”, while having motivation to contribute to the human resource development of the youth.
2. TAs should have Japanese language capacity (conversation only, no requirement for reading and writing capacity), with no difficulties in communicating with Japanese students. (For some TAs for Introductory course only)
3. TAs should have English Language proficiency in order to communicate with instructors (For Advanced course only)
4. TAs should be flexible in responding the questions and requests from the students.
5. TAs should be able to attend the all classes at the designated time and participate in group work outside of the classroom when asked by group members.
6. Those who conduct comparative study (ies) between Japan and his/her mother country on any social, economic or technical issues will receive priority.
7. **Remuneration**

Salary per hour: JPY 900 for Undergraduate Fourth Year Students, JPY 1,000 for Master Students, 1,200 yen for Doctor Students multiplied by working hour s (for detail, please see 6. Work details below).

1. **Application and Deadline**

Please fill-in the application form attached and submit to the Support Office for Promotion of Global Human Resource Development by Tuesday, 30th June, 2015 through E-mail, by bringing directly to the Office, or by posting at Mail-Box (S6-13).

1. **Recruitment Schedule**

Tuesday 16th, June Briefing for the TA recruitment

Time: 12:30-13:00

Venue: TV Conference Room, International Student Center

(2nd Floor)

Mid of July Announcement of Result

One day in the week of 28th September: Orientation

1. **Work Details**

TA will assist instructors for either of the following Courses.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Course Title** | **Target Students** | **Details of Work** | **Language** | **Campus** | **Work Period** | **Salary** |
| 1) | Introductory Course for Global Engineers and Scientists | Under-  graduate  first year students | For the given assignment, TAs will assist group work by   * providing necessary information about the country of your origin, and * facilitating the group work when necessary. | Japanese | Ookayama  (Normal Class) | - Approx. 4 times during following class schedule: **9-10th period (16:50-18:20) on Tuesdays** in Second Semester  \*for details, please see “4. Class Plan and Dates” below  - Group work period outside the classroom to be scheduled by group members (9 hours). | Payment will be processed under the regulations of Tokyo Institute of Technology multiplied by working hours\*  \*We will make payment for 15 working hours (90 minutes X four classes, and 9 hours for group work outside the classroom). |
| 2) | Advanced Course for Global Engineers and Scientists: Focus on Asia | Under-  graduate second to  fourth year students | TAs will assist instructors for the smooth delivery of class work /group work and provide information from the perspective of an international student. | Japanese/English | Suzukakedai  (Intensive Class) | Approx. 3 days (Approx. 5 hours per day) during **Spring Break 2016**(Sunday 14th February– Thursday, 31st March) | Payment will be processed under the regulations of Tokyo Institute of Technology multiplied by working hours\*  \*We will make payment for 15 working hours (90 minutes X 6 classes, and 6 hours for meeting, etc.) . |
| 3) | Advanced Course for Global Engineers and Scientists:  Focus on Europe and North America | English | Ookayama  (Normal Class) | Approx. 6 times during following class schedule: **9-10th period (16:50-18:20) on Fridays** in Second Semester \*Extra 6 hours for off-class interaction activities. For details, please see “4. Class Plan and Dates” below) |

1. **Class Plan and Dates**

|  |  |  |  |
| --- | --- | --- | --- |
| Week | Introductory Course for Global Engineers and Scientists | | Advanced Course for Global Engineers and Scientists  Focus on Europe and North America |
| 1 |  | |  |
| 2 | 10/13: Introduction, Lecture | | 10/16: Introduction |
| 3 | 10/20: Lecture, Group Work | | 10/23: Group Work |
| 4 | 10/27: Group Work |  |  |
| 5 |  |  | 11/6: Group Work |
| 6 |  | 11/10: Group Work |  |
| 7 | 11/17: Group Work |  | 11/20: Summary of the Issues and Progress Report |
| 8 |  | 11/24: Group Work |  |
| 9 | 12/1: Group Work |  | 12/4: Group Work |
| 10 |  | 12/8: Group Work |  |
| 11 | 12/15: Symposium on Global Scientists and Engineers | | |
| 12 | 12/22: Group Presentation |  | 12/18: Group Work |
| 13 |  | 1/5: Group Presentation | 1/8: Final Presentation and Summary |
| 14 | 1/12: Group Presentation |  |  |
| 15 |  | 1/19: Group Presentation |  |

1. **Others**

Reference 1: ULR for Project for Promotion of Global Human Resource Development (In Japanese)　<http://tokyotechghrd.gakumu.titech.ac.jp/>

Reference 2: Syllabus for Introductory Course and Advance Courses for Global Scientists and Engineers (In Japanese, with one syllabus in English)

【Inquiries】

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